

FINAL RFP AMENDMENT 4 QUESTIONS & ANSWERS
“DOE Oak Ridge Office Protective Force Services”
Solicitation No. DE-SOL-0003552

1. **Question:** Given the changes in scope, who are the current incumbents to this requirement?

Answer: Refer to clause DOE-H-1003, Employee Compensation: Pay and Benefits, paragraph (e)(1). Also, the current PF contract can be found on the DOE Oak Ridge Protective Force Services Contract Competition Home Page, <http://www.oakridge.doe.gov/external/pforce-seb/Home/tabid/817/Default.aspx> under Reading Room.

Note: The clause reference was incorrectly stated as DOE-H-1030 in the original answer to the question.

2. **Question:** Given the changes in scope, what is the estimated ceiling value of this effort?

Answer: The government will not provide this information as it is Source Selection Information—See FAR 2.101 and 3.04.

Note: The current DOE-OR contract DE-AC05-07OR23193 is located in the Reading Room at www.oakridge.doe.gov/external/pforce-seb.

3. **Question:** [Question Section NNS-L-1014] Are additional site visits and/or conferences anticipated to be scheduled?

Answer: No. Offerors are encouraged to visit the NNSA Pantex/Y-12 National Security Complex and DOE Oak Ridge Office (ORO) Consolidated Protective Force Services Acquisition website, <http://www.doeal.gov/PYCPS/default.aspx>, for information regarding the previously held site-tours.

Reference: Part IV, Section L, NNS-L-1014, Combined Pre-Solicitation Conference, Site Tours, and One-on-One Meetings

4. **Question:** Instructions in NNS-L-1014 refer to opportunities provided under the previously issued version of this RFP. Will there be a pre-solicitation conference and an opportunity to conduct site tours and one-on-one meetings under this amended RFP? If so, when will this occur? If not scheduled, what is the process for requesting and coordinating access to the sites to ensure a comprehensive understanding of security requirements.

Answer: See answer for question #3.

Note: There is no process for requesting and coordinating access to the sites. The security requirements are clearly stated in the Performance Work Statement. Also see the answer for question #17.

Reference: Part IV, Section L, NNS-L-1013, Unclassified Oral Presentation Procedures

5. **Question:** Subparagraph (b) indicates that oral presentations are tentatively scheduled for the week of October 22, 2012. Is this still a valid date under the amended RFP? If not, has a tentative time period for oral presentations been projected?

Answer: Yes, oral presentations are scheduled for the week of October 22, 2012.

Note: Oral Presentations schedule is revised to October 25, 2012 to November 9, 2012.

Reference: Part III, Section J, Attachment 1, Performance Work Statement, Paragraph 4.0 Requirements and 4.1 Program Management; Attachment J-12, Government-Furnished Property

6. **Question:** Under the listed services in 4.0 to be provided by the Government, M&O, site prime contractor, or other entities, there is no specific mention of perimeter or facility alarms, sensors, intrusion devices, video cameras, system integration, or other security technologies. In attachment J-12 there is no mention of security systems. Under 4.1, there is reference only to provision of personnel capable of operating central and secondary alarms centers and associated tasks. Are the procurement, installation, maintenance, upgrade and integration of security system technologies included within the generic "Building maintenance" or "Technical Surveillance Countermeasures" components of services provided by the Government, M&O, or prime contractors? If not, are these functions expected of the Protective Force Services contractor?

Answer: Yes, the Government, M&O, or prime contractors will provide for the procurement, installation, maintenance, upgrade and integration of security system technologies.

Reference: Attachment L-6, the note below the table states, "For items 1 and 4 above, include a brief explanation of the circumstances, to include the work performed and any other information pertinent to the matter."

7. **Question:** The table was modified from the original RFP and the old item 3 is now item 4. It appears the note was intended to be modified also and should require brief explanations for items 1 and 4 instead of 1 and 3. Would the Government change the sentence below the table to read, "For items 1 and 4 above, include a brief explanation of the circumstances, to include the work performed and any other information pertinent to the matter" to match the change made in the table?

Answer: The note below the table in Attachment L-6 will be revised to read:

“For items 1 and 4 above, include a brief explanation of the circumstances, to include the work being performed and any other information pertinent to the matter.”

Reference: FINAL RFP, Section L, NNS-L-1001 INSTRUCTIONS FOR PROPOSAL PREPARATION – GENERAL:

(b) p.L-4 of 32

(f).(1) p.L-5 of 32

8. **Question:** Part (b) requires that, “All pages of each volume shall be appropriately numbered, and identified with the name of the Offeror, the date, and the solicitation number.” Part (f).(1) states that, “The solicitation number, page number and the legend at FAR 52.215-1(e) ... is the only information that can be displayed within the one inch top, bottom, and side margins. Please confirm that the date and Offeror name can also be included within the one inch margins.

Answer: Section L, NNS-L-1001 INSTRUCTIONS FOR PROPOSAL PREPARATION – GENERAL: paragraph (f)(1) will be revised to reflect:

(f) “Page Description.

- (1) Page size shall be 8.5 x 11 inches for text pages and a maximum of 11 x 17 inches for spreadsheet, charts, tables, diagrams or design drawings. Page margins shall be a minimum of one inch at the top, bottom and each side. Pages shall be numbered sequentially by volume and by section within the volumes. The legend at FAR 52.215-1(e), "Restriction on Disclosure and Use of Data," as appropriate, and the solicitation number, page number, the name of the Offeror, and the date shall be provided on each page and is the only information that can be displayed within the one inch top, bottom, and side margins. A font size smaller than that which is described in paragraph (2) below can be used for this information; however, other text reductions are unacceptable.”

Reference: FINAL RFP, Section L, Instructions for Proposal Preparation-General, (d) Page Count Exceptions. Only Volume II, Technical proposal, has specifically identified page limitations for individual evaluation criteria which must be strictly adhered to; however, the following are excluded from the Volume II page limitations:

Table of Contents

Cross Reference Matrix

Title Pages

Glossary

Staffing Plans

Organizational Charts

Corporate Experience Matrix

Security, Environment, Safety, Health, and Quality Assurance Performance Form

Binding subcontracts and other written commitments associated with the Small Business Participation Plan (Page L-5 of 32)

9. **Question:** Should key personnel resumes and letters of commitment be included in the above listing of items excluded from Volume II page limitations?

Answer: Refer to NNS-L-1003 PROPOSAL PREPARATION INSTRUCTIONS: VOLUME II -- TECHNICAL PROPOSAL (DEC 2011), paragraph (b)(2):
“TAB 2: CRITERION 2, KEY PERSONNEL (Page Limits: Resumes may not exceed three pages in length excluding letter of commitment.)”

Reference: DOE-H-1003(e)(1)(B):

10. **Question:** It is stated that the contractor shall become the sponsor of the existing pension plans. How will that occur when the existing plans cover the workforce at Y-12, still employed by WSI and it is a WSI plan?

Answer: The current defined benefit pension plan is a WSI-OR plan. Upon award, the successful Offeror will become the Sponsor of the Plan and all assets and liabilities associated with the Oak Ridge Protective Force contract will be transferred to the new Contractor. The Offeror will develop documents based on current pension plan documents (defined benefit and defined contribution plan) described in the Collective Bargaining Agreements (CBA) which are provided as attachments in the RFP. The IGUA, Local 3, has separate CBAs with WSI-OR that cover the workforce of the Oak Ridge National Laboratory and the Oak Ridge Protective Force. In addition, WSI-OR has a separate CBA with the Security, Police and Fire Professionals of America at the East Tennessee Technology Park.

11. **Question:** No plug numbers were given for pension costs, if we are to continue the current plans, please provide participant and cost information.

Answer: Plug numbers were provided in NNS-L-1004 PROPOSAL PREPARATION INSTRUCTIONS: VOLUME III--COST PROPOSAL (DEC 2011), paragraph (b)(6).

Reference: DOE-H-1003(e)(1)(B):

12. **Question:** It states that Leave balances accrued must carry over? The prior version of the RFP did not require this. We want to confirm this is required. If so, then please provide specific leave balances for all categories to be carried over and the value of those balances to be able to complete our fringe rates.

Answer: DOE-H-1003 (e)(1)(B) will be revised to remove the requirement to carry over accrued leave balances.

Reference: RFP, PWS 4.3 Training, 4.3.3 Qualifications, 4.3.3.1: Ensure PF personnel meet the physical fitness and medical qualifications; PWS 4.0 Requirements: The Services listed below Shall be Government Furnished: Human Reliability Program.

13. **Question:** Is it the intent of the Government that the Protective Force contractors bid and provide the required Designated Physician, medical examinations, and other tests as determined necessary by the Designated Physician to meet the requirement specified in 10 CFR 1046 Subpart B, Part 1046.13 “Medical Certification. Each individual shall have a medical examination within thirty (30) days preceding participation in a physical fitness training program and the physical fitness qualification standards test, and a determination and written certification by a designated physician that there are no foreseeable medical risk as disclosed by the medical examination to the individual’s participation in a physical fitness training program and the physical fitness qualification standards test.” and to have the Designated Physician arrange psychological examinations to verify, as required, that the requirements specified in Appendix A to Subpart B of Part 1046 – Medical and Physical Fitness Qualification Standards, Paragraph D. 2. (n) “Mental and Emotional. Normal mental status and an absence of neurotic or psychotic conditions which would affect adversely an ability to handle firearms safely or to act safely and effectively under normal and emergency conditions,” or is it the Government’s intent that these services be fully furnished by the Government.

Answer: [PWS 4.0 Requirements] All HRP services are provided by the government. Offerors are encouraged to provide a technical approach to meeting the medical qualification standards identified in 10 CFR 1046 Subpart B.

14. **Question:** I am unable to pull or access the Solicitation for the RFP. Can you please send the link or the Solicitation Number DE-SOL-0003552 so we can prepare our Bid Proposal?

Answer: Solicitation DE-SOL-0003552 can be located on FedConnect.gov. It is also available at www.oakridge.doe.gov/external/pforce-seb under “Procurement Information.”

15. **Question:** We are a small business interested in becoming a partner on elements of this proposal. Is there any way to get who attended the bidders conferences so we may contact them?

Answer: The pre-solicitation conference and site tours were held May 15, 2012 and May 17, 2012. All information concerning these events, including a list of attendees, is provided at <http://www.doeal.gov/PYCPS/default.aspx>.

Reference: General Within the RFP there are numerous references to the Fair Labor Standards Act and Service Contract Act.

16. **Question:** Please confirm that for pricing purposes, compliant to the scope of these governances, this acquisition is subject to FAR 52.222-43.

Answer: FAR 52.222-43 is not applicable. This is a cost reimbursement contract.

Reference: Prior QUESTIONS & ANSWERS
This reference includes the following question:

3. ... *Are additional site visits and/or conferences anticipated to be scheduled?*

17. **Question:** The response was “No. Offerors are encouraged to visit the NNSA Pantex/Y-12 National Security Complex and DOE Oak Ridge Office (ORO) Consolidated Protective Force Services Acquisition website ... for information regarding the previously held site-tours. However, the ensuing separation of contracts for NNSA and DOE protective force (PF) services provides new opportunities for other potential bidders from outside the original group. In turn, the lack of a site visit under this new solicitation will provide a distinct disadvantage to otherwise qualified potential bidders. Will DOE reconsider and provide an opportunity for a site visit and briefing at least to new bidders?”

Answer: This is not a new procurement. The site tour was available to all interested firms. Information from the site tour is provided at <http://www.doeal.gov/PYCPS/default.aspx>.

Reference: RFP, Part IV, NNS-L-1000 PROPOSAL SUBMISSION ADDRESS AND DUE DATES OF OFFEROR'S PROPOSAL.

This reference includes the following requirement:

Proposals shall be submitted in hard copy NO LATER THAN 1:00 pm ET on October 12, 2012.

18. **Question:** The separation of contracts for NNSA and DOE protective force (PF) services provides new opportunities for other potential bidders from outside the original group. This proposal is a new business opportunity, and the highly compressed timeline seems to favor the incumbent, which already fully comprehends the ramifications of the contract separation. Will DOE consider at least a 30-day time extension for submission of proposals?

Answer: This is not a new procurement. However, NNS-L-1000 PROPOSAL SUBMISSION ADDRESS AND DUE DATES OF OFFEROR'S PROPOSAL (FEB 2012) will be amended to reflect

“Proposals shall be submitted in hard copy NO LATER THAN 1:00 pm ET on October 19, 2012.”

Reference: RFP, Part IV, NNS-L-1004 PROPOSAL PREPARATION INSTRUCTIONS: VOLUME III--COST PROPOSAL (DEC 2011), Section (b)(6), Government Baselined Amounts: Baselined ODCs for DOE-OR..

This reference includes the following NOTE:

"Misc/Other" includes the following: ... Central Training Facility [CTF] – Instructors and Facility Use

19. **Question:** The above NOTE indicates that the successful bidder will reimburse the CTF for using its instructors and facility?

Answer: The successful Offeror will reimburse costs for CTF services.

20. **Question:** The CTF is an NNSA facility, which indicates that its instructors are trained to comply with NNSA requirements. Are these instructors fully qualified to instruct the successful bidder's personnel in any DOE requirements that differ from NNSA's?

Answer: Yes.

21. **Question:** Will CTF "Facility Use" services reimbursed by the successful bidder include the use of stock range weapons maintained at the facility?

Answer: The use of stock range weapons is included in CTF Facility Use services.

Reference: RFP. Attachment J-1, Performance Work Statement (PWS), Section 4.0, REQUIREMENTS

On page 5, this reference includes the following statement:

The services listed below shall be Government furnished: ... On-site Office/Work space

22. **Question:** On page 9, PWS Requirement 4.3.2.1 states "Develop and implement a physical fitness program staffed by qualified fitness specialists that ensures PF personnel are compliant with the applicable medical and physical fitness standards in 10 CFR 1046 and are capable of performing duties requiring moderate to rigorous physical exertion. Does DOE expect the existing fitness facilities to be shared with the Protective Force contractor for the NNSA Y-12 Site?"

Answer: The Offeror shall propose its technical approach to meet this requirement.

23. **Question:** Will the existing exercise physiologist be available for the purposes of fulfilling Requirement 4.3.2.1?

Answer: The Offeror shall propose its technical approach to meet this requirement.

Reference: RFP. Attachment J-8, Security, Police and Fire Professionals of America Collective Bargaining Agreement, page 38 this reference includes the following statement:

This section states "Employees will be paid for recognized holidays not worked an amount equivalent to eight (8) times the employee's straight-time hourly rate."

24. **Question:** Is this correct

Answer: Yes, to further clarify [holiday not worked = 8 hours x straight time rate].

Reference: RFP. Attachment J-6, 7, 8 and 9, International Guards Union of America, September 13, 2012 Collective Bargaining Agreement, page 67; International Guards Union of America, August 15, 2012 Collective Bargaining Agreement, page 64; Security, Police and Fire Professionals of America Collective Bargaining Agreement, page 55.

These references include the following statement:

“Cost of the Dental Insurance plan will be shared by the Company and participating employees.”

25. **Question:** To determine comparable benefits packages, what is the current Company to employee cost ratio?

Answer: Refer to the following which is located in the Reading Room at [www.oakridge.doe.gov/external/pforce-seb: DOE-OR and Y-12 Collective Bargaining Agreement Employees Summary of Benefits](http://www.oakridge.doe.gov/external/pforce-seb:DOE-OR%20and%20Y-12%20Collective%20Bargaining%20Agreement%20Employees%20Summary%20of%20Benefits) .

26. **Question:** To determine comparable benefits packages, what is the current Dental Insurance Plan in use by the incumbent and what does it cover?

Answer: Refer to the following which is located in the Reading Room at [www.oakridge.doe.gov/external/pforce-seb: DOE-OR and Y-12 Collective Bargaining Agreement Employees Summary of Benefits](http://www.oakridge.doe.gov/external/pforce-seb:DOE-OR%20and%20Y-12%20Collective%20Bargaining%20Agreement%20Employees%20Summary%20of%20Benefits) .

Reference: All Collective Bargaining Agreements. “Group Insurance Plan”

27. **Question:** To determine comparable benefits packages, what is the current Group Insurance Plan in use by the incumbent and what does it cover?

Answer: Refer to the following which is located in the Reading Room at [www.oakridge.doe.gov/external/pforce-seb: DOE-OR and Y-12 Collective Bargaining Agreement Employees Summary of Benefits](http://www.oakridge.doe.gov/external/pforce-seb:DOE-OR%20and%20Y-12%20Collective%20Bargaining%20Agreement%20Employees%20Summary%20of%20Benefits) .

Reference: Attachment J-1, Performance Work Statement, paragraph 4.1.3.9.

28. **Question:** As stated in section 4.1.3.9. of the PWS, the PFS contractor is required to supply “canine services to deter potential threats and enable effective explosive detection and surreptitious entry detection as necessary”. Because of the dispersion of sites and the diverse nature of their respective operations, “as necessary” does not give sufficient guidance for determining the quantity, location or operational hours for an ‘effective’ K-9 detection and deterrent presence. Please provide more explicit details on what is expected for this element of the PFS services. At a minimum, please provide reference/access to information on current K-9 operations.

Answer: The requirement is sufficiently stated in the PWS. Offeror’s shall provide a technical approach to meet this requirement.

Reference: RFP Attachments J-6 through J-9 (Collective Bargaining Agreements), Attachment L-11 (Site Post and Hour Requirements)

29. **Question:** The site CBAs reflect labor categories not specified in the respective site’s post and hour requirements, and some of post requirements are not reflected in the CBAs. For example, the ETTP site requires a CAS operator, yet this labor category does not exist in that

site's CBA. The post requirements reflect SPOs, but the CBAs break them into three levels. In order to capture costs appropriately within the applicable labor category, please provide a mapping between that site's specified position (e.g. 'CAS operator', 'SPO') and the applicable CBA's identified labor category and level (e.g., Security Officer, Security Police Officer I, Security Police Officer, II and Security Police Officer III).

Answer: The CAS operators at ETPP are not members of a union. Also, all SPO positions identified in Attachment L-11 are staffed with Security Police Officer I's.

Reference: RFP Attachment J-1, Performance Work Statement, Section 4.1.1, Administration (page 6). This reference includes the following requirements:

4.1.1.3 Provide coordinated communications with the M&O, site prime contractor, and other on-site contractors with regard to maintenance, upgrades, status and operability of security and protection systems.

4.1.1.10 Procure and maintain equipment necessary to ensure operability and support the sites' protection strategies.

30. **Question:** When read in context with each other, the above requirements create an ambiguity as to the extent to which site protective equipment will be provided by the successful bidder and which will be obtained from the M&O contractor or other entity responsible for management of sites and facilities within the scope of the RFP. **To what extent will be successful bidder be responsible for directly providing equipment maintenance, as opposed to relying on the entity responsible for management of sites and facilities within the scope of the RFP?**

Answer: In 4.1.1.3 the Offeror is not responsible for the maintenance, upgrades, status and operability of security and protection systems. In 4.1.1.10 the Offeror is responsible for procuring and maintaining protective force equipment.

Reference: RFP. Attachment J-1, Performance Work Statement (PWS), Section 4.0, REQUIREMENTS

On page 5, this reference includes the following statement:

The services listed below shall be Government furnished: ... On-site Office/Work space

Shared use of the CTF staff, facilities and resources will require intense coordination and communication in order to manage multiple conflicting topics. Furthermore, clarification is required in numerous areas in order to effectively propose this effort.

31. **Question:** What mechanism will be used to establish the scheduling priorities for use of the CTF staff and facilities by the differing sites?

Answer: The PF contractor will obtain PF security training through the NPO M&O contractor. The Offeror shall propose its technical approach to schedule and prioritize training for use of the CTF staff and facilities.

32. **Question:** In order to fully develop the required training program, it is essential to understand which entity will conduct which training tasks. Overarching labels such as protective force or security training is not specific enough to fully identify the contractor's requirements. As a few of the numerous possible examples of possible ambiguous topics, 10 CFR 1046 requires "security education and material control and accountability": and "vehicle operations" training. Will a list of specific training tasks or topics conducted by the CTF be provided?

Answer: The PF contractor will obtain PF security training through the NPO M&O contractor. The Offeror shall propose its technical approach by identifying the specific training tasks or topics to be provided by the NPO M&O contractor and the Offeror. New information regarding the CTF is located at <http://www.oakridge.doe.gov/external/pforce-seb> in the Reading Room under NNSA CTF Overview.

33. **Question:** The CTF is an NNSA facility, which indicates that instruction will comply with NNSA requirements. What system will be emplaced to ensure compliance with the provider's training program as opposed to NNSA standards.

Answer: The CTF is a DOE National Training Center certified training facility and therefore, required to train to DOE standards.

34. **Question:** Will the CTF staff provide any other any non-training related services, e.g. operational ammunition management and force on force staffing?

Answer: The Offeror shall propose its technical approach for obtaining non-training related services.

Reference: CBAs

35. **Question:** Please provide a seniority list for each of the CBAs.

Answer: This information will be provided to the successful Offeror during transition.

36. **Reserved.**

Reference: Attachment J-1 (Performance Work Statement), para 4.1.3.9, "Provide canine services..."

37. **Question:** As detailed in the reference, the PF contractor is required to supply "canine services to deter potential threats and enable effective explosive detection and surreptitious entry detection as necessary". Because of the dispersion of sites and the diverse nature of their respective operations, "as necessary" does not give sufficient guidance for determining the quantity, location or operational hours for an 'effective' K-9 detection and deterrence. The Government is requested to provide more explicit details on what it expects for this

element of the PF services. At a minimum, the Government is requested to provide information/reference on current K-9 operations and on-site supporting capabilities.

Answer: See Question #28.