

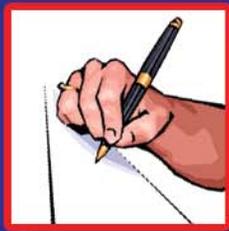


U.S. DEPARTMENT OF  
**ENERGY**

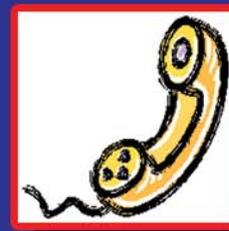
# Employee Concerns

**DOE/ORO Hotline & Report Forms for Employee Concerns related to Employee Safety, Health, and Management of DOE Program and Facilities, Including Complaints of Retaliation**

A DOE system for reporting Safety, Health and Environmental Concerns has been established in Oak Ridge. DOE and Contractor employees may report their concerns to the DOE Employee Concerns Management PROGRAM (ECMP) for investigation and resolution in any of two ways:



**Submit a Form**  
Fill out an  
Employee Concerns  
Reporting Form.



**Call the 24-Hour Hotline**  
Supply the information  
requested on the Employee  
Concerns Reporting Form  
over the hotline.  
**1-800-ORO-ECMS**

To give your employer an opportunity to respond to your concerns, you should first report it to your supervisor. Contractor employees are requested to first use their own organization's established employee concern or complaint reporting procedure. If a resolution can not be reached, if you fear reprisal, or if you want to request confidentiality, you may use the Program. After reporting a concerns, you may check its status by calling the ORO Employee Concerns Manager between the hours of 8:00 a.m. and 4:00 p.m., EST, Monday through Friday at (865) 576-4988. Employees of DOE contractors who believe they have been retaliated against for engaging in protected activity have the right to may file a complaint of retaliation under the DOE Whistleblower Protection Program.

Complaints of retaliation should be submitted to:  
Diversity Programs and Employee Concerns Office  
200 Administration Road  
Room 201  
Oak Ridge, TN 37830

## Hotline:

**(865) 241-ECMS**  
(865-241-3267)

-or-

**1-800-ORO-ECMS**  
(1-800-676-3267)