

SECOND ROUND OF QUESTIONS
ROADS, GROUNDS, AND MAINTENANCE SERVICES
FOR THE OAK RIDGE RESERVATION
SOLICITATION NO. DE-SOL-0003816
QUESTIONS AND ANSWERS

1. Question:

We are working on the referenced proposal for Roads, Grounds, and Maintenance Services for the Oak Ridge Reservation. In reviewing the provided information, including the collective bargaining agreement, we are not able to find current required wages for the union workforce. It appears that the union wage rates provided are 2008 wages. We were wondering if the department could provide current year required hourly wages for the union workforce. This information is very important in helping us prepare a budget that most accurately reflects cost. Additionally, for those bidders that are forming teaming agreements, the information is important for the subcontractor. Also, it is needed to determine if the value of the subcontract exceeds 20% of the total proposed cost thereby triggering past performance reporting requirements on the part of the proposed subcontractor.

We believe that an extension of time would be warranted to incorporate any new data regarding required wages so that we may rework cost and have time to secure any needed data on the part of a proposed subcontractor.

Answer: The rates used in the cost sheets accurately reflect current wages in the base then increase by 3% for each additional year

2. Question:

Section 4.1.2 Safety states, “The contractor shall establish and maintain a health and safety program in accordance with 10 CFR 851, and DOE Policy 450.4”

Is the cost to prepare and maintain this Program reimbursable or should we absorb it in our Overhead?

Answer: Cost should be absorbed in the overhead rate.

3. Question: Section 4.1.4 Inter-Contractor Work.

DOE receives a usage fee for Inter-Contractor Work. Is the cost to manage this work billable to DOE, built into our Overhead, or passed onto the Inter-Contractor?

Answer: See Section 4.1.4 Inter-Contractor Work, second paragraph, second sentence states the following: The Contractor shall credit this usage fee to this contract.

4. Question: Section 4.3.1 Task: Operate an Equipment Maintenance Shop. “The Contractor shall maintain heavy equipment in accordance with manufacturer/industry standard repair manual, or the appropriate Chilton’s manual, whichever is more rigorous.”

We assume there is an inventory of parts and supplies onsite. Is this inventory GFE or is it owned by the current contractor? If it is owned by the contractor, how much is there and how much will it cost to assume ownership should we win the contract?

Answer: The inventory of parts and supplies onsite are owned by the Contractor. The quantity and cost to assume will be addressed during the transition period of the contract.

5. Question: Section 4.3.1 Task: Operate an Equipment Maintenance Shop. “The Contractor shall also properly account and store all hazardous materials consistent with EPA and OSHA standards.”

What hazardous materials are located onsite? Do we need a hazardous materials license to operate?

Answer: Operational fluids are located onsite (i.e. oil, anti-freeze, fuel, etc.). No hazardous license is required.

6. Question: Section 4.3.2 Task: Maintain Self-Service Fuel Dispensing Stations. “The Contractor shall maintain self-service fuel stations and ancillary equipment...”

Is the fuel located within the tanks GFE or does the contractor have to purchase it? Does DOE prepay for the fuel or do we have to absorb the cost of the fuel (and the cost of money) while we are waiting for it to be sold?

Answer: 1. Fuels located in the tanks are not considered GFE, Contractor must purchase the fuel. The Contractor is reimbursed as the fuel is sold. 2. DOE does not pre-pay for the fuel. Contractor must purchase the fuel and absorb the cost until the contents are sold.

7. Question: Section 4.3.3 Task: Operate and Maintain a Fuel Dispensing Vehicle. “The Contractor shall operate a fuel dispensing vehicle to support security vehicles located in sensitive areas in the NNSA’s Y-12 Nuclear Weapons Complex Site.”

Does DOE provide the fuel-dispensing vehicle or do we have to purchase our own and lease to the contract?

Answer: Yes, a fueling truck is provided (see GFP Section J Attachment C for model and manufacturer).

8. Question: Section 4.3.10 Task: Support ORO Building Maintenance with Earthwork Construction. "The Contractor shall provide equipment and operators, as required to support incidental building maintenance and construction."

What kind of equipment are we expected to provide for this contract?

Answer: All GFE necessary to fulfill the requirements of the Statement of Work are provided by DOE, however, mechanics are expected to supply their own hand-tools.

9. Question: Section 4.3.12 Task: Construct New Roads and other Earth-work Construction. "The Contractor shall construct, modify, repair or remove roads, or perform other heavy earthwork construction projects upon the direction of the COR and Alternate COR. Paving activities less than 15,840 square feet or 1/4 linear mile will be categorized and performed as maintenance activities. All activities exceeding these parameters are defined as construction activities and current Davis-Bacon "heavy highway" rates shall be applied."

If this work is conducted by our own people or conducted by a subcontractor, how do the rates differ?

Answer: This contract does not provide equipment to re-surface or re-pave roads. This type of effort is traditionally subcontracted out on an as needed basis.

10. Question: Section 4.3.13 Task: Provide Worker Training. The Contractor shall provide worker training per DOE requirements/regulations and the collective bargaining agreement training requirements."

Is all training reimbursable by DOE or do we have to absorb this cost in our overhead?

Answer: Training is reimbursable. CBA training is coordinated between the employee and CBA.

11. Question: Due to the length and number of questions, will DOE consider granting a 2 week extension for proposal submissions?

Answer: An extension to 14 Sept 2012 is being granted at this time. Amendment 00004 will formally report this extension date as well and is expected to be released 04 Sept 2012.

12. Question: DOE-H-1003, Labor Relations Page 25 of 203

Who pays for ongoing labor issues?

Answer: Contractor is responsible for ongoing labor issues.

13. Question: SOW Section J Attachment A 4.1.4

Will all current inter-contractor work be allowed under new contract?

Answer: Inter-contractor work is agreed to by the Contractor and the specific site requiring specific work. Allowance of current (i.e. on-going work) is decided between the Contractor and the site requiring services.

14. Question: Section L Att. 6, Summary of Current Benefits and Labor.

What is average age of labor force by position?

Answer: 49

15. Question: Section L Att. 6, Summary of Current Benefits and Labor.

Based on current length of service what is the current accrued vacation/sick time?

Answer: The incumbent contractor has to pay accrued vacation at the end of the contract. Employees are not paid for accrued sick leave. Remaining sick leave is not transferred nor does the employee receive payment for sick leave.

16. Question: Section L Att. 6, Summary of Current Benefits and Labor.

Does contractor assume accrued vacation/sick time?

Answer: No. See response to question 15.

17. Question: Section L Att. 6, Summary of Current Benefits and Labor.

Does contractor assume accrual rates based length of service?

Answer: Yes. ORO-H-1008 states the following:

The Contractor shall, for purposes of vacation and severance pay only, credit those employees it hires from the predecessor contractor with length of service credit for any continuous employment.

18. Question: SOW Section J Attachment A 4.3.2

Does contractor pay for inventory i.e. fuel?

Answer: Contractor is responsible for the purchase of the fuel that is to be placed in the fuel tanks and bears the cost until sold.

19. Question: Section L Attachment 7

What is the reserve fee?

Answer: Reserve fee is in compliance with FAR clause 52.216-8 Fixed Fee. See Section I Contract Clauses.

20. Question: Section L Attachment 7

Supply Technician is a SCA position with only 1775 hours, Should it be 1875?

Answer: Yes, it should be 1875. This will be corrected and addressed in Amendment 00004.

21. Question: Section L Att. 6, Summary of Current Benefits and Labor.

Does contractor pay for accrued sick time or assume accrued?

Answer: No. See response to #15.

22. Question: Section L Att. 6, Summary of Current Benefits and Labor.

In building fringe are we basing on family or single coverage?

Answer: After award, the current contractor and/or employee can confirm coverage. Individual coverage information is not available.

23. Question: Section L.2 52.215-20 pg 182 of 203.

Based on indirect rates proposed use of on-site specific overhead pool, does this mean all accounting functions are to be handled onsite, i.e. invoicing, payroll, AP/AR?

Answer: While the government will be providing an on-site facility, the offeror should bid according to their business and accounting practices.

24. Question: Section L Att. 6, Summary of Current Benefits and Labor.

Is there any retirement cost bore by the contractor?

Answer: The Collective Bargaining Agreement (CBA) requires pension payments. See Pages 29 & 37. No 401(k) company match is provided to the non-CBA employee.

25. Question: Section L Att. 6, Summary of Current Benefits and Labor.

Does the length of service of the current contractor employee become a part of the fringe benefit calculation or not?

Answer: Yes. See response to #17.

26. Question: In ORO-K-1023 E-FOCI Electronic Processing, it tells us to submit our FOCI information via <https://foci.td.anl.gov>. However, when I try to access that website I get a message that says that website is unavailable. Is there another avenue for submitting the FOCI Form 328?

Answer: Site is incorrect and will be updated to the following: <https://foci.anl.gov>. An Amendment 00004 will be issued to show the correction.

27. Question: Does the list of GFE represent all equipment currently being used to perform this scope of work?

Answer: Yes. An updated GFE list will be provided via the release of Amendment 00004.

28. Question: Does the list of GFE represent all equipment currently being used to perform this scope of work?

Answer: Yes. An updated list will be provided via Amendment 00004. Be advised mechanics are to provide their own hand tools.

29. Question: What wage rate should be used for the Administrative Support/HR position? There is no wage rate included in the SCA Register of Wage Determination.

Answer: The title of Administrative Support/HR will be changed and updated in Amendment 00004. The Administrative Support portion of the job title is to be updated to Administrative Assistant which is referenced under Section J, Attachment G, Occupational Code 01020. The HR portion of the title is to be removed and addressed in the overhead rate.

30. Question: Included in the RFP was a 2008 CBA wage schedule and a 2011 SCA wage schedule. Are we to use these as our basis or will you issue current wage rate schedules?

Answer: Updated CBA rates will be provided as well as an updated the SCA wage schedule via Amendment 00004.

31. Question: Included in Attachment 6 of Section L was FTE, average years of service, annual salary range, and average hourly rates for the position of Supply Technician. Will you be providing this information for all positions?

Answer: Information for union employees will be provided. This will be incorporated into Amendment 00004. Release of this amendment is expected to be posted no later than close of business 04 Sept 2012.

32. Question: What are the duties of the listed personnel?

Answer: Offerors should review the scope of work provided under the Statement of Work (Section J, Attachment A).

33. Question: What is the current software used on this contract; how will the software transition to the new contractor and what cost will the new contractor incur?

Answer: Current software utilized under the current contract is RTA (Government owned system). Software and contents will be provided to the new awardee at the time of contract transition. It is not anticipated for the awardee to incur cost with this transition of information.

34. Question: Does the current contractor use equipment and/or tools in addition to the list of GFE?

Answer: Yes. Mechanics will need to supply their own hand tools.

35. Question: We noticed some small items are not included on the list of GFE, such as hand tools, weed-eaters, chainsaws, leafblowers, as examples. Are there any tools or equipment being used to support this contract that are not included in the list of GFE?

Answer: All equipment necessary to fulfill the requirements of the Statement of Work are to be provided by DOE. An updated GFE list containing the referenced items in this question will be provided under Amendment 00004.

36. Question: The date on the submittal forms (Attachment 3: Key Personnel Past Performance, Attachment 4: Company Past Performance, Attachment 5: Reference Information Form) still reflect a due date back to Ms. Kay Brown not later than September 4, 2012. Will the Government consider extending the deadline for receipt of these forms?

Answer: The due date for Attachment 3, Key Personnel Past Performance, Attachment 4, Company Past Performance, and Attachment 5, Reference Information forms due date has been extended till September 14, 2012. Amendment 00004 will be processed in the near future to reflect the new due date.

37. Question: Considering the proposal is to be submitted electronically, is each volume to be submitted separately or should the volumes be combined as a single submittal package?

Answer: Please follow the directions set forth in Section L, Clause DOE-L-1022 Proposal Preparation Instructions – General, Clause DOE-L-1023 Proposal Preparation Instructions – Offer and Other Documents – Volume I, Clause DOE-L-1024 Proposal Preparation Instructions – Technical Proposal Volume II, and Clause ORO L-1025 Proposal Preparation Instructions – Volume III, Price Proposal.

38. Question: Is the electronic proposal to be submitted as a PDF?

Answer: Please follow the directions set forth in Section L, Clause DOE-L-1002 Electronic Submission of Proposals/Bids/Offers/Quotes.

39. Question: Is the reference to sequentially numbered pages only associated to Volume II, or does it employ sequential page numbering should begin in Volume I and end in Volume III?

Answer: Please follow the directions set forth in Section L, Clause DOE-L-1022 (a)(b) Proposal Preparation Instructions – General.

40. Question: In Volume II, are the pages that are not counted to be included in the sequential page numbering sequence?

Answer: Section L, DOE-L-1024 Proposal Instructions – Technical Proposal Volume II (a)(3)(i) which specifies as to what is to be excluded from the page limitation.

41. Question: Shall pricing be submitted using the form found in Attachment 7?

Answer: Please follow the directions set forth in Section L, Clause 52.215-20 Requirements for Certified Cost or Pricing Data and Data Other Than Certified Cost or Pricing Data (OCT 2010) – Alternate IV (OCT 2010)(b) Volume III Price Proposal – General Instructions, Price Information.

42. Question: Are any of the items listed in Section J, Attachment B of the SOW, or elsewhere in the RFP required to be managed using DOE HQ Facilities Information Management System (FIMS)?

Answer: Contractor is to only provide supporting documentation for FIMS, no maintenance.

