



**Board Finance & Process Committee
Meeting Minutes
Thursday, November 29, 2012, 5:00 p.m.
DOE Information Center**

Committee Members Present

Dave Hemelright
David Martin
Greg Paulus, Chair
Tom Valunas, Vice Chair

Others Present

Delisa Atwater, DOE
Ross Landenberger, ORSSAB
Pete Osborne, ORSSAB Support Office

Absent

Lisa Hagy
Bruce Hicks
Jennifer Kasten
Corkie Staley

Discussion

October/November Expenses - The committee reviewed the current costs table (Attachment 1). Mr. Paulus asked what the FY 2012 carryover is. Ms. Atwater said it is roughly \$107K, and these funds will stay with the SSAB, rather than going into the DOE account for staff. Mr. Martin asked if the board could do what it wanted with the carryover, such as funding for the EM committee's groundwater researcher, Dr. Goode. Ms. Atwater said she has seen email traffic regarding Dr. Goode, but it did not concern SSAB funds. That may change, however. Mr. Paulus asked if funding for Dr. Goode could even come from the SSAB funds or if that would not be allowed. Ms. Atwater said she would find out. Mr. Martin asked if the SSAB should fund Dr. Goode if that's the case. Mr. Paulus said the board should not commit until the issue regarding the impending government budget sequestration is resolved.

Bylaws Review - The committee reviewed Section II of the ORSSAB Operating Instructions (Attachment 2). No changes were suggested.

ORSSAB Mission Statement - The committee discussed suggestions from the annual meeting for revisions to the ORSSAB mission statement (Attachment 3). Mr. Paulus distributed a suggested addition to the statement (Attachment 4). Mr. Hemelright proposed paring the mission statement down to just a couple of sentences and incorporating Mr. Paulus' addition (see Attachment 5). The committee agreed to send this version to the Executive Committee for review.

December Meeting - The committee elected to cancel the December meeting.

Work Plan - The committee reviewed its work plan (Attachment 6) and made no changes.

Action Items

Open

None.

Closed

1. Ms. Atwater will find out if funding for Dr. Goode could come from the SSAB funds or if that would not be allowed. ***Dave Adler reported at the Nov. 29 Executive Committee meeting that funding for Dr. Goode would be provided by DOE, not the SSAB.***

Next meeting

Thursday, January 24, DOE Information Center, 5:00 p.m.

Attachments (6). Available upon request from the ORSSAB support office.

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