Executive Committee
Meeting Minutes
Wednesday, May 22, 2013, 5:30 p.m.
DOE Information Center

Committee Members Present

Dave Hemelright, Vice Chair
David Martin, Chair
Scott McKinney
Greg Paulus
Corkie Staley

Others Present

Dave Adler, DOE
Pete Osborne, ORSSAB support office
Lorene Sigal, Stewardship Committee member

Absent

Bob Hatcher
Chuck Jensen, Secretary

Board Officer/DOE Comments

None.

Monthly Board Meetings

May 8 Review - The committee discussed the presentation on the Remediation Effectiveness Report but had no further comments regarding potential recommendations or actions.

June 12 - The committee reviewed the meeting agenda (Attachment 1) and made no changes. The presentation will be on the national Environmental Management (EM) program. Mr. Martin asked if a pre-meeting call would be necessary. Mr. Adler thought not unless specifically requested by the board.

The committee reviewed the three Stewardship Committee recommendations:

- "Recommendations on Test Site Transfer" (Attachment 2)
- "Recommendation to Develop a Fact Sheet on Site Transition at Ongoing Mission Sites" (Attachment 3)
- "Recommendation on a Stewardship Point of Contact for the Oak Ridge Reservation" (Attachment 4)

Ms. Sigal explained that the SSAB was asked some years ago to come up with recommendations on end uses for the Oak Ridge Reservation. Over 100 people attended the initial meeting on the topic. The resulting end use recommendations acknowledged that some contamination would have to remain on the reservation. At the time, Headquarters and Oak Ridge were both very involved with the SSAB in development of long-term stewardship issues. More recently, however, legacy issues at closed sites are getting all the attention at Headquarters, and in Oak Ridge it's short-term issues that are getting more notice. It's important, she said, that the SSAB continue to insist that DOE take stewardship issues seriously.

The three recommendations have been in the pipeline for some time in the Stewardship Committee, she said. The fact sheet is based on a very good fact sheet developed by Headquarters for closed EM sites. It seemed to be a good template for a fact sheet at sites with ongoing missions. The recommendation is based on a recommendation previously submitted to DOE by the board. Headquarters subsequently came up with several documents that were not what the board wanted—they were more like DOE orders and procedures. The Stewardship Committee reviewed and commented on them but thought it important to restate that a simple, understandable fact sheet is needed. It's critical that the SSAB continue its efforts to hold DOE accountable for long-term stewardship at the Oak Ridge Reservation, she said.

The committee voted to send the recommendation forward to the board for consideration for approval.

On the Recommendation on a Test Site Transfer, Ms. Sigal said it asks DOE to do a test case to see how stewardship will be implemented at an ongoing mission site. While the test case may not be done, she said, it doesn't mean that the board shouldn't ask for it.

Mr. Adler said he does not think there is such a protocol for an ongoing mission site, and this recommendation may force DOE to do one. Stewardship at ongoing sites is in an interim phase, he said. Some long-term stewardship activities are going on, but what hasn't happened is what these stewardship recommendations ask for . What the board may hear, however, is that we don't know how DOE or EM will be structured 40 years from now, so this is activity is very premature.

The committee voted to send the recommendation forward to the board for consideration for approval.

On the Recommendation on a Stewardship Point of Contact for the Oak Ridge Reservation, Mr. Adler remarked he has volunteered to serve as the Oak Ridge point of contact, although he has not been specifically appointed as such. What will likely come of the recommendation is that a DOE 'position' will be identified rather than a specific person.

Mr. Martin said he's afraid that DOE will say that the Stewardship Committee liaison is supposed to serve in that role, which is not exactly what the committee is requesting.

The committee voted to send the recommendation forward to the board for consideration for approval.

Mr. Paulus asked if Ms. Sigal will need to provide some background at the board meeting to explain these recommendations to the members. Mr. Adler said the recommendations are fairly straightforward, so there may not be much discussion about them. Board leadership should be able to control discussion adequately, he said.

Mr. Martin said that none of the recommendations are time critical, so if the board gets bogged down on one of them it can defer it to another meeting. He asked if Ms. Sigal could provide a summary to accompany the recommendations to give members some background.

July 10 - The presentation will focus on the groundwater strategy development effort.

Committee Reports

Board Finance & Process - The current costs table was distributed as Attachment 5. Mr. Paulus reported that at its meeting earlier this evening, the committee talked a lot about the annual meeting and the reduced scope of work for the facilitator. The question was asked whether a facilitator is even needed since the meeting agenda is down to four hours. The consensus was that it's a good idea for the benefit of the new members.

Mr. Paulus asked how the Nominating Committee signups are coming along. Mr. Osborne said the election for new officers will not take place until September, so there's still plenty of time for members to volunteer to serve on the committee. He explained that staff will email members to consider serving on the Nominating Committee in late June, and put election of the committee on the July monthly meeting agenda. Staff will then email the Nominating Committee their list of duties and schedule. The committee presents a slate of candidates at the annual meeting, and new officers are elected in September.

EM - Mr. Martin reported that the committee has been focused on the groundwater workshops.

Public Outreach - Mr. McKinney reported that the committee's May meeting was held in person at the DOE Information Center. The principal topic was the stream postings task, which was discussed thoroughly and

then closed out at the meeting. The takeaway is that the SSAB really has no role to play. There are already so many agencies and procedures in place to take of signage that the SSAB does not need to do anything about it.

Stewardship - Ms. Staley said she read that during the April Executive Committee meeting, discussion took place about combining the Stewardship and EM committees. There was also discussion about raising the issue at the annual meeting. She would not like that discussion to take place at the annual meeting since she will not be there. She would also like for members of the Stewardship Committee to be engaged in the discussion.

Ms. Sigal remarked that she sees EM Committee issues as being typically short term, and so the committee's mind-set is focused on the near term. Stewardship issues are very long term, however.

Mr. Adler noted that during the April Executive Committee meeting, Bob Hatcher expressed support for the merger. Mr. Hatcher suggested renaming the Environmental Management Committee the 'Environmental Management/Stewardship Committee' and have the committee vice chair serve as the stewardship champion.

The union makes sense for administrative purposes, Mr. Adler said, and it may in fact give more emphasis to stewardship since there are so many EM members, and it will provide a broader exposure for stewardship issues. There are also a lot of overlapping issues between the committees, such as the Remediation Effectiveness Report and the EM Waste Management Facility.

Mr. Martin agreed, saying that the board can always impanel an ad hoc subcommittee if necessary to work on a specific stewardship issue, such as the 13 steps document.

Other Business

Annual Planning Meeting - The committee reviewed and approved the meeting agenda (Attachment 6).

Proposed Bylaws Amendment - The committee reviewed a proposed amendment to the ORSSAB bylaws clarifying how the bylaws are amended (Attachment 7) and agreed it should go forward to the board for a first reading.

June Executive Committee Meeting - Mr. Martin said he will not be able to attend the committee's June meeting if it is held the last week of the month. He asked staff to email committee members to see if the meeting can be moved to the week prior. Mr. Paulus asked staff to move the Board Finance & Process Committee meeting to whatever day is selected.

Action Items

Open

1. Staff will email Executive Committee members to see if the June meeting can be moved to a week earlier. Staff will move the Board Finance & Process Committee meeting to whatever day is selected.
2. The EM committee will discuss writing a chairs' recommendation regarding nickel and appoint a point person to work on the recommendation with the other SSABs. *Carryover from 4/25/13*
3. Mr. Adler will have a discussion with the Stewardship Committee at their next meeting about folding stewardship issues into the EM Committee. *Carryover from 4/25/13*
4. Staff will put the topic of folding stewardship issues into the EM Committee on the May Stewardship and EM committee agendas. *Carryover from 4/25/13*

Closed

None

Next meeting

To be determined

Attachments (7). Available upon request from the ORSSAB support office.

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