



**Executive Committee
Meeting Minutes
Thursday, November 21, 2013, 5:30 p.m.
DOE Information Center**

Committee Members Present

Bob Hatcher
Dave Hemelright, Chair
Bruce Hicks, Vice Chair
Jan Lyons
Greg Paulus

Others Present

Dave Adler, DOE
Pete Osborne, ORSSAB support office

Absent

Lisa Hagy, Secretary
Scott McKinney
Corkie Staley

Board Officer/DOE Comments

Mr. Hicks reported on his trip to the semiannual EM SSAB chairs meeting, saying that he has written a draft recommendation on outreach, which he will distribute soon.

Mr. Adler said that at the federal coordinators' meeting following the chairs meeting, he learned that DOE Headquarters has review all the SSABs' bylaws. Headquarters has made comments on our bylaws, which he and staff will review and then discuss potential changes with the board. Some of the changes the board may have to deal with include how the board manages its funding and how it allows the public to vote in committee meetings.

Mr. Adler said that negotiations with the state of Nevada about taking Oak Ridge CEUSP (Consolidated Edison Uranium Solidification Project) waste are progressing. Nevada was originally neutral about it, but public opposition has stalled the process. DOE held a public meeting about the project recently in Nevada and will continue to work on the issue.

Mr. Hemelright asked whether the material could go to the Waste Isolation Pilot Plant. Mr. Adler said there are statutory constraints about what can go there. It has to be transuranic waste, which this material is not. Mr. Hatcher added that although the local communities were in favor of it, the state of New Mexico had to be convinced that the Pilot Plant was a good idea. That's one reason the statutory constraints are so stringent.

Monthly Board Meetings

November 13 Review - The committee discussed the presentation on the groundwater strategy development effort but had no further comments regarding potential recommendations or actions. Mr. Hatcher said the EM/Stewardship committee discussed Dr. Goode's presentation at its meeting last night. The committee decided to draft a recommendation on offsite groundwater and table a possible recommendation on hydrofracture groundwater issues. The committee might make a recommendation on funding groundwater research sometime in the future. Mr. Hemelright noted that Jennifer Kasten will be the issue manager for writing the recommendation on offsite groundwater. Carmen DeLong will be the assistant manager.

January 8 - The committee reviewed the meeting agenda (Attachment 1). Mr. Hemelright asked if there were any issues for the presenter to discuss. There were none.

The committee reviewed the three SSAB chairs recommendations that are to be voted on at the meeting (Attachment 2). Mr. Adler reminded the committee that the protocol for approval of chairs recommendations

is prescribed by Headquarters to be an up or down vote. No wordsmithing or changes are allowed by individual boards.

February 12 - The presentation topic will be the FY 2016 Oak Ridge EM budget and prioritization.

Committee Reports

Finance & Process - The current costs table was distributed as Attachment 3. Mr. Paulus reported that the committee would like to set the FY 2014 ORSSAB budget at \$65K, and then if the board exceeds that, funds can be taken from the \$110K in FY 2013 carryover. The committee recommends that same strategy for FYs 2015 and 2016. He and Mr. Hemelright assigned recommended funding for each cost category, and those items that have been zeroed out can be funded in the future as special requests are made. Those requests will go directly to the Executive Committee for consideration. This approach should work since the board spent only \$47K in FY 2013.

Ms. Lyons discussed suggestions for use of the FY 2013 carryover. She said she'd like to run ads in several outlying counties on a 6-month trial. The committee concurred. Mr. Paulus asked that the monthly board meeting sign-in sheet be amended to record how attendees learned about the meeting, such as word of mouth, newspaper, or the Internet.

Ms. Lyons said she would like funds to print more copies of the Advocate newsletter for distribution in surrounding counties. The committee concurred with that idea as well.

Public Outreach – Ms. Lyons said the committee met November 18 and discussed the museum exhibit, the public survey, and other topics on its work plan.

Other Business

Travel Request - The committee approved a request from Belinda Price for travel to the 2014 Waste Management Conference (Attachment 4).

Monthly Meeting Packet Preferences - Mr. Osborne explained that Melyssa Noe's experiment with establishing a wireless Internet hot spot at the November board meeting was her first foray into investigating alternatives to paper meeting packets. Her next step is to see if there are any board members who'd be interested in receiving the packet by email. Mr. Osborne said that if there were no objections from the Executive Committee, staff will poll members and start sending a PDF packet to those who request it. Additional copies of some meeting materials will be made available to them at the meeting in case they need them.

Mr. Hicks said he uses a lot of paper printing things at home, so he would like to receive paper. Mr. Paulus said he brought an iPad to the November meeting but it was distracting, and he can't take notes easily on it. The committee agreed to issue an email to see what preferences are.

2014 Annual Meeting - The committee reviewed a summary of responses from a survey sent out by staff asking preferences for an out-of-town or local annual meeting venue (Attachment 5). Mr. Hatcher said he didn't respond because he won't be on the board next year. Mr. Adler said the general drift of the responses was to make it a local event. Mr. Hemelright noted that the people who want a local meeting tend to live in Oak Ridge. Ms. Lyons said that by local she didn't mean specifically Oak Ridge. Knoxville would be fine and may actually be more centrally located than Oak Ridge.

Mr. Hemelright said we need at least four hours for the meeting, so a restaurant may not work. Mr. Hatcher said that Calhoun's on the river has an upstairs room where the university has had all-day meetings, so that's an option.

Mr. Paulus suggested getting responses from those who didn't respond to the survey and seeing what options are available for a local meeting within 50 miles of Oak Ridge. The Executive Committee can then make a decision in January and start the process of getting volunteers to serve on the planning committee.

Administrative Decisions Requiring Approval Since the Last Committee Meeting

Requests for Travel - On October 16 an e-mail was sent to Executive Committee members asking for concurrence on requests from Dave Hemelright and Howard Holmes for travel to the Perma-Fix Nuclear Waste Management Forum, December 2-5 in Nashville (Attachment 6). Concurrence was received from Ms. Hagy, Mr. Hatcher, Mr. Hemelright, Mr. Hicks, Mr. Paulus, Mr. McKinney, and Ms. Staley on October 16.

Action Items

Open

1. Staff will work with Ms. Lyons to run ads in several outlying counties on a 6-month trial and distribute copies of the Advocate in surrounding counties.
2. Staff will amend the monthly board meeting sign-in sheet to record how attendees learn about the meeting, such as word of mouth, newspaper, or the Internet.
3. Staff will get responses from those who didn't respond to the annual meeting survey and see what options are available for a local meeting within 50 miles of Oak Ridge.

Closed

1. Mr. Hemelright will discuss the metals recycling recommendation with the chairs of the Paducah and Portsmouth SSABs during the fall chairs meeting. ***Closed. SSAB chairs came up with a recommendation***

Next meeting

Wednesday, January 22, 5:30 p.m., at the DOE Information Center

Attachments (6). Available upon request from the ORSSAB support office.

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