



**Board Finance & Process Committee  
Meeting Minutes  
Wednesday, July 24, 2013, 5:00 p.m.  
DOE Information Center**

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**Committee Members Present**

Dave Hemelright  
Bruce Hicks  
Greg Paulus, Chair

**Others Present**

Delisa Atwater, DOE  
Pete Osborne, ORSSAB Support Office

**Absent**

Lisa Hagy  
Jennifer Kasten  
Corkie Staley

**Discussion**

**June/July Expenses** - The committee reviewed the current costs table (Attachment 1). Mr. Paulus noted that the SSAB is very under-spent for the year. Ms. Atwater said she thinks any carryover funds should probably not be noted in the SSAB costs table, but rather in the staff funding she accounts for. Mr. Paulus said that David Martin had argued previously against that because of the government sequestration. Ms. Atwater said she understands that, but she feels certain the costs are out of sync with reality. She would like to take a look at it and make any adjustments necessary. Mr. Paulus said that would be fine. Ms. Atwater said she would suggest doing the reconciliation at the start of the new fiscal year.

**2015 ORSSAB Budget** - The committee reviewed the DOE markup of the FY 2015 ORSSAB budget request (Attachment 2). Ms. Atwater said she does not want to direct the SSAB on a line-by-line edit of the cost category allocations. She would simply prefer to say what DOE is willing to provide and let the SSAB decide how to allocate the funds.

Mr. Paulus noted that her proposed reduction of the budget from \$82K to \$65K amounts to a 20 percent decrease, and he wondered how the SSAB was supposed to address that. The board has already made some cuts of its own and increased efficiencies in some areas. Ms. Atwater said that this is her evaluation of what the board should receive, and she would expect the discussion to continue after the committee has had a chance to evaluate her proposal. Mr. Paulus said he would take the matter to the Executive Committee.

**Committee Accomplishments** - The committee reviewed last year's committee accomplishments in preparation for annual meeting (Attachment 3) and agreed to go forward with them again this year.

**Work Plan** - The committee reviewed its work plan (Attachment 4) and made no changes.

**Action Items**

*Open*

None

*Closed*

None

**Next meeting**

Wednesday, August 28, 5:00 p.m., at the DOE Information Center

Attachments (4). Available upon request from the ORSSAB support office.

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