



**Public Outreach Committee
Meeting Minutes
Tuesday, March 26, 2013, 5:30 p.m.
Teleconference**

Members Present

Alfreda Cook
Jan Hart, Vice Chair
Jan Lyons

Others Present

Pete Osborne, ORSSAB support office
Ben Williams, DOE

Absent

Dave Hemelright
Howard Holmes
Scott McKinney, Chair
Scott Stout

Issue Manager & Liaison Updates

Earth Day—Mr. Osborne said he sent an email to Ms. Hart on February 28 containing the current sign-up sheet so she could finish assigning the remaining volunteers to time slots. Ms. Hart discussed the assignments she had made for staffing the booth. Mr. Osborne said he would get the list from her and email everyone a reminder in early April.

Stream Postings—Ms. Cook said she may change the focus of the stream postings task because signs in the area are so inconsistent. She and Scott McKinney have invited DOE and the Tennessee Department of Environment and Conservation to come to the April committee meeting to talk about it. The scope of the task may change based on what the committee hears at the meeting. Ms. Cook said she lives near Poplar Creek, and the signage on the bridge near her home is fine, but there is no signage near a new housing development nearby. That's the sort of issue the stream posting task needs to address.

Public Environmental Survey—Ms. Lyons said changes to the survey had been sent back to the Office of Management and Budget, so we're waiting to hear back from them.

Historical Dates—Ms. Lyons said that a new history segment had been submitted for the next issue of the *Advocate* newsletter, which will be coming out soon.

Museum Exhibit—Mr. Osborne reported that work continues on programming the new touch-screen monitor for the waste management display. It should be completed this week. The museum can then get to work on integrating the monitor with the waste drum and completing the display.

Work has also begun to replace the Recovery Act touch-screen program in the three-sided kiosk. Current videos of EM program activities will be used in place of the out-of-date Recovery Act program. Staff members are evaluating the other programs on the three-sided kiosk to see if any of the other touch-screen programs need updating. The history program and the EM program should probably be updated to reflect recent activities regarding K-25 and historic preservation initiatives at the East Tennessee Technology Park.

Ms. Lyons suggested having an interactive exhibit that would illustrate how the site has changed as the Environmental Management Program has progressed with building demolition. The East Tennessee Technology Park might be the place to start, with perhaps programs focusing on Oak Ridge National Laboratory and Y-12 as well. Ms. Cook noted that EM is not the only program involved in building demolition; the lab and Y-12 have separate programs that could provide input for this task.

Mr. Osborne said he saw something of that sort that had been created by the DOE Graphics Department. Mr. Williams added that he periodically receives illustrations from UCOR that show buildings that have come down.

Mr. Osborne said he would put the idea on the museum task list.

Making Contact and Hosting “VIPs”—No report.

Staff Report on Ongoing Activities

Newspaper Ads, News Releases & Editorials—Mr. Osborne reported that David Martin’s editorial and the news release on new board members Bob Craig and Belinda Price have been issued.

Advocate Newsletter—Mr. Osborne said that the newsletter is at the printers now and will be distributed by April 1.

Infomercials—Mr. Osborne reported that Spencer Gross had updated the three 30-second ORSSAB infomercials to incorporate new footage of board members. Mr. Gross will do the 60-second versions next.

Other Business

Annual Report Distribution—Mr. Osborne said that at its January 24 meeting, the Executive Committee recommended cutting next year’s annual report production to 50 copies and polling members for those who want a paper copy rather than automatically distributing a paper copy to them.

The committee agreed with polling members. *Following the meeting, Ms. Lyons recommended that members who do not respond to the poll be sent an electronic copy.*

Closed

1. Mr. Osborne will add Ms. Lyons’ building demolition idea to the museum task list. ***Completed 3/27/13.***

Open

1. Mr. Williams will find out what he can about the status of footprint reduction. *Carryover from November 20. Mr. Williams said he talked to the project manager and learned that field work has been done. Related documentation has been sent to the regulators, but DOE does not know what they’re going to say. Mr. Williams said he will update the committee when the regulators respond.*

Next Meeting

Tuesday, April 23, 5:30 p.m. The meeting will be held at the DOE Information Center.