



**Stewardship Committee Meeting**  
**Tuesday, February 19, 2013, 5:30 p.m.**  
**DOE Information Center**  
**Office of Science and Technical Information**  
**1 Science.gov Way**

**AGENDA**

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- 5:30 Convene/Introductions
- 5:35 Discussion with Dave Adler on stewardship issues on the Oak Ridge Reservation
- Designation of a DOE point-of-contact for stewardship issues on the Oak Ridge Reservation
  - Status of a reservation-wide CERCLA Record of Decision
  - Records disposition – availability and disposal
  - Public outreach – re: long-term stewardship for the Oak Ridge Reservation
- 6:00 Discussion with Dave Adler of letter to Sue Smiley (DOE) on Site Transition document
- 6:20 Reconsider recommendation on site transition test case
- 6:40 Topics for Top Three Issues, Board Accomplishment, Major Board Activity for Spring Chairs meeting
- Last fall's suggestions:
1. *Long-term Stewardship at Ongoing Mission Sites – to include:*  
*Headquarters guidance on LTS at ongoing missions*
- Headquarters person dedicated to long-term stewardship at ongoing mission sites (the committee recognizes that a person has been indentified in Tish O'Conor but feels she has other responsibilities and is not wholly dedicated to LTS at ongoing mission sites)*
- Headquarters identification of stewardship responsibility for ETPP (Office of Science, Legacy Management, or Environmental Management?).*
- No suggestions for major board activity or accomplishment
- 6:50 Review Action Items

**Action Items**

*Open*

1. Ms. Sager will schedule a conference call with DOE Headquarters in November to discuss the site transition summary and 13-step guidance document (conditional on availability of guidance by mid-October). **Status.** The committee decided to delay a

conference call until after the first of the year. In the meantime the committee developed a list of questions and comments during a December 6 work session.

*Closed*

1. Ms. Sager will research the possibility of a local site to use as a test for the site transition process. **Status.** Dave Adler said during the November 2012 Executive Committee meeting he thinks the best thing would be for the board (by way of the committee) to make a formal recommendation to DOE Oak Ridge to conduct such a test. During discussion of this item at the January 2013 Stewardship Committee meeting Ms. Staley asked if anyone would like to draft a recommendation on topic. No one present at the meeting expressed an interest in writing a recommendation.
2. Staff will check with Jannalyn Pontello to determine if maps in the DOE GIS will indicate changes in NPL Boundary Delineation. **Closed.** Ms. Pontello said DOE GIS maps will note NPL Boundary Delineations.

7:00 Adjourn