

# memorandum

**DATE:** March 1, 1999

**REPLY TO**

**ATTN OF:** PT-50

**SUBJECT: ORGANIZATIONAL CHANGE**

**TO:** All ORO Employees

With the recent retirement of Joe Parks, the mission and responsibilities of the Office of Assistant Manager for Enrichment Facilities (AMEF) will be incorporated into the Office of Projects and Technical Services under George Benedict. Therefore, effective March 1, 1999, George is hereby granted the responsibility and authority to carry out the activities of the AMEF organization. An organizational realignment and staffing plan is in the final stages and will be provided to you upon completion.

Please provide George your support as he assumes these responsibilities and continues the critical program activities in a successful manner.

Steven D. Richardson  
Acting Manager